



San Fernando Valley Bar Association

ATTORNEY REFERRAL SERVICE

EMPLOYMENT LAW PANEL

Statement of Qualifications

I. Minimum Education and Experience Qualifications:

- ☐ **Employer Representation:** Applicant has represented employers in at least five (5) matters within the past five (5) years involving:
 1. Negotiating of a collective bargaining agreement, and/or
 2. Defense of a wrongful termination claim, and/or
 3. Defense of charge of discriminatory labor practices, and/or
 4. Representation of employer in preparation of employment/executive compensation agreements.
 5. Pensions
- ☐ **Employment Contracts:** Within the past three (3) years, applicants must have personally performed all legal work on behalf of an employee in connection with at least three (3) employment contracts.
- ☐ **Civil Services:** Within the past three (3) years applicants must have completed five (5) public sector pension, health, or disability matters.
- ☐ **Wrongful/Abusive Termination (Private Companies):** Within the past five (5) years applicant must have resolved at least eight (8) matters, been principal attorney of record in at least three (3) discharge/abusive termination actions through the discovery process, and within the last seven (7) years, have handled any two (2) matters through trial in superior or Federal Court.
- ☐ **Sexual Harassment:** Within the past five (5) years, applicant must have served as lead counsel in at least two (2) cases brought under California's Fair Employment and Housing Act and Title VII in the area of discrimination and the basis of sex, and served as counsel in at least two (2) sexual harassment cases. At least two (2) cases must have been handled through trial.
- ☐ **Pensions:** Applicant must demonstrate familiarity with pension and ERISA issues and have registered clients in at least five matters involving the payment of pension.
- ☐ **Employee Other** (Please Specify)_____

II. Minimum Library Requirements

Applicant must have access to annotated codes and case reporters for all relevant authorities.

III. Application for Special Consideration

In lieu of, or in addition to, the above provisions, an applicant may make application to the LRIS Committee, in person or in writing, for consideration of the attorney's legal education, experience, and special qualifications for participation on the Employment Law Panel.

I understand that the information contained herein is subject to reasonable verification and agree to cooperate with the LRIS Committee and its designees in the process of evaluating my qualifications. I declare, under penalty of perjury that I have met the above criteria and requirements, and that I am competent to handle Employment Law referral matters in the panel subject areas checked above.

Attorney Name_____

Signature_____ Date_____



San Fernando Valley Bar Association

Attorney Referral Service

Employer Representation Experience Qualifications Statement

Matter No. 1

Date Completed: _____

Client Name: _____

Description of Matter: _____

Description of work completed: _____

Matter No. 2

Date Completed: _____

Client Name: _____

Description of Matter: _____

Description of work completed: _____

Matter No. 3

Date Completed: _____

Client Name: _____

Description of Matter: _____

Description of work completed: _____

Matter No. 4

Date Completed: _____

Client Name: _____

Description of Matter: _____

Description of work completed: _____

Matter No. 5

Date Completed: _____

Client Name: _____

Description of Matter: _____

Description of work completed: _____

Use additional sheets if necessary



Attorney Referral Service
Employment Contracts Experience Qualifications Statement

Contract No. 1

Date Completed: _____

Description of work done on Employment Contract: _____

Contract No. 2

Date Completed: _____

Description of work done on Employment Contract: _____

Contract No. 3

Date Completed: _____

Description of work done on Employment Contract: _____

Use additional sheets if necessary



San Fernando Valley Bar Association

Attorney Referral Service Civil Service Experience Statement

Matter No. 1

Date Completed: _____

Description of Work: _____

Matter No. 2

Date Completed: _____

Description of Work: _____

Matter No. 3

Date Completed: _____

Description of Work: _____

Matter No. 4

Date Completed: _____

Description of Work: _____

Matter No. 5

Date Completed: _____

Description of Work: _____

Use additional sheets if necessary



Attorney Referral Service
Wrongful/Abusive Termination Qualifications Statement

Wrongful Termination Matter through Discovery No. 1

Principal Attorney of Record: _____

Description: _____

Docket No. & Court: _____

Work Done: _____

Settlement/Verdict: _____

Date Completed: _____

Wrongful Termination Matter through Discovery No. 2

Principal Attorney of Record: _____

Description: _____

Docket No. & Court: _____

Work Done: _____

Settlement/Verdict: _____

Date Completed: _____

Wrongful Termination Matter through Discovery No. 3

Principal Attorney of Record: _____

Description: _____

Docket No. & Court: _____

Work Done: _____

Settlement/Verdict: _____

Date Completed: _____

Use additional sheets if necessary

Wrongful/Abusive Termination Qualifications Statement

Wrongful Termination Matter No. 4

Principal Attorney of Record: _____

Description: _____

Docket No. & Court: _____

Work Done: _____

Settlement/Verdict: _____

Date Completed: _____

Wrongful Termination Matter No. 5

Principal Attorney of Record: _____

Description: _____

Docket No. & Court: _____

Work Done: _____

Settlement/Verdict: _____

Date Completed: _____

Wrongful Termination Matter No. 6

Principal Attorney of Record: _____

Description: _____

Docket No. & Court: _____

Work Done: _____

Settlement/Verdict: _____

Date Completed: _____

Use additional sheets if necessary

Wrongful/Abusive Termination Qualifications Statement

Wrongful Termination Matter No. 7

Principal Attorney of Record: _____

Description: _____

Docket No. & Court: _____

Work Done: _____

Settlement/Verdict: _____

Date Completed: _____

Wrongful Termination Matter No. 8

Principal Attorney of Record: _____

Description: _____

Docket No. & Court: _____

Work Done: _____

Settlement/Verdict: _____

Date Completed: _____

Use additional sheets if necessary



Attorney Referral Service

Sexual Harassment: Two Cases Brought Under California's
Fair Housing Act and Title VII

Case No. 1

Description: _____

Docket No. & Court: _____
Settlement/Verdict: _____

Date Completed: _____

Case No. 2

Description: _____

Docket No. & Court: _____
Settlement/Verdict: _____

Date Completed: _____

Use additional sheets if necessary